



# ***NEWSLETTER***

## **What's Inside:**

- **President's and Past President's Report**
- **Sharing for Success @your library<sup>™</sup> Annual Conference Information**
- **We're Increasing Our Membership!**
- **School Library Interest Groups**
- **Updated and Revised NSLA ByLaws**

## President's Report

Since our last Newsletter, the Board of Directors has continued to make progress on issues of interest and importance to library workers in Nova Scotia.

The school libraries issue was at the forefront this spring, when a private member's bill was introduced in the Nova Scotia Legislature. Through the efforts of Past President Erica Smith and with the assistance of former Newsletter Editor Barbara Emodi, a delegation of NSLA members met with provincial politicians to discuss the state of school libraries. The report of the School Libraries Interest Group elsewhere in this newsletter will give you the details of our efforts on this issue.

The Board of Directors has also been looking at ways NSLA can recognize the achievements of library students and workers. We have given an award to a graduate of the Library and Information Technology program at NSCC for several years, and this year we have added an award to be presented to a graduate of the School of Information Management at Dalhousie University. We are also cooperating with the Atlantic Provinces Library Association (APLA) to acknowledge the efforts of all library workers by celebrating Library Workers' Day on September 4. The activities for this day will be modest this year, but we are hoping to build it into a major annual event. The Board of Directors is also investigating other awards which might be presented to library workers. Our feeling is that these awards, in addition to the Norman Horrocks Award for Library Leadership, are an important way for us to celebrate the contributions which people who work in libraries make.

Our participation in The Partnership and the Education Institute continues to be a very positive experience. Vice President Mary Landry and I attended Partnership meetings and meetings with the Canadian Library Association executive during the CLA Conference in Calgary in June. The Partnership (which is an association of the provincial and territorial library associations across Canada) has a natural energy and a positive spirit which cannot help but strengthen all the participating organizations. We are all meeting again in August in Toronto to further explore and define ways in which we can work together for the benefit of our members.

Our meeting with the CLA executive was a good opportunity for us to be brought up to date on issues of national importance and relevance for libraries. We talked

about the copyright legislation which is pending, about the Library Book Rate and the changes Canada Post is implementing this fall, and about the CAP program and CLA's lobbying efforts to have the program retained. CLA also announced that all provincial and territorial library associations will now receive complementary institutional memberships in CLA. This is a helpful and much appreciated development.

The Program Committee and the Local Arrangements Committees have been working hard for several months now to develop the program for the NSLA Annual Conference to be held in Amherst September 30 to October 2. I am looking forward to seeing many of you then.

*Trudy Amirault*  
President NSLA

## **Past President's Report:**

These past few months have been busy working with school library workers in the province. After the release of the Statistics Canada Report and Bill 196 in May, the School Library Interest Group has taken an active interest in promoting school libraries. Many interest group members have been working tirelessly over the last many years to bring school library issues into the spotlight.

Awards update:

On June 13, 2005, I had the opportunity to present the NSLA Award for Overall Contribution to the Library and Information Technology Program at the Nova Scotia Community College Awards Ceremony. NSLA takes such pride in supporting library students. A new award for School of Information Management graduates has been created. The first award will be given in May of 2006. The board of directors will also review suggested terms of reference for several new NSLA sponsored awards. Keep checking the NSLA website for more news.

*Erica Smith*

Past President

## Fundraising/Finance

There are currently a number of items in stock for sale to raise funds for NSLA. These include t-shirts and sun catchers featuring the NSLA logo. The cost is \$15.00 per shirt and \$15.00 per sun catcher. Shirts are Gildan brand, 100% ultra cotton from Fundy Textile and Designed in Truro. The shirts currently in stock include two medium blue, three small blue, and one large grey. These can be purchased by contacting [rgillis@nssc.library.ns.ca](mailto:rgillis@nssc.library.ns.ca).

[Plans are underway to raise funds at the upcoming NSLA conference in October. The Ontario Library Association Store will be sending material from their stock. A percentage of the sale of these goods will go to NSLA.](#)

Rosalie Gillis, Convenor

## Conference Program

**Sharing for Success  
@your library™**

2005 NSLA/LBANS Conference

The Cumberland Regional Library Board will host the 2005 Sharing for Success @ your library® joint NSLA/LBANS annual conference at the Wandlyn Inn in Amherst on September 30<sup>th</sup>, October 1<sup>st</sup> and 2<sup>nd</sup>. Pre-conference sessions on Project Management and Storytelling will be offered on Friday afternoon. The Board will host a wine and cheese reception at the Amherst Library on Friday evening. The keynote address, "The Partnership: An Idea for our Times", will be presented on Saturday morning by keynote speaker Larry Moore, Executive Director of the Ontario Library Association. The conference program will include readings by local author Harry Thurston and young adult author James Heneghan. Program topics include advocacy for trustees, poster design, blogs, writer in residence, tips for a one person library, school libraries, customer service, @ your library®, adaptive technology, and satellite sites. Full conference program and

registration information will be available soon, check for updates on the NSLA website at <http://nsla.ns.ca>.

Submitted by: Jolene Shaw, Program Convenor

## **Interest Groups**

### **School Library Interest Group**

#### NSLA School Library Focus Groups:

The purpose of the school library focus group is to collect the input of library workers on the strengths and limitations of school libraries across the province. The information collected will be used to provide direction to the NSLA Board of Directors.

This summer and fall members of the School Library Interest Group and School Library Committee will visit each school board in the province to discuss school libraries in the province. Keep an eye on the NSLA website for dates of the sessions.

#### Cape Breton Victoria Regional School Board Focus Group Session:

The first focus group session was held on July 12, 2005 in North Sydney, NS. The session was well attended and provided some excellent insight into school libraries in Cape Breton.

The next session will be on July 19, 2005 with the school library workers in the Chignecto Central Regional School Board.

For more information on upcoming focus group sessions, contact Erica Smith at [ericasmith@eastlink.ca](mailto:ericasmith@eastlink.ca)

Erica Smith  
Convenor  
School Library Interest Group

## Newsletter

It is with regret that we received Barbara Emodi's resignation last month. She brought a passion and level of writing that greatly contributed to the Newsletter. We wish her all the best in her career, and will welcome her back when her schedule permits.

We are looking for a Newsletter committee convenor: please let Karen MacNeil know if you are interested.

This issue of the newsletter was a group effort. Thanks to everyone who added their talents to the issue. What it lacks in finesse and *mots justes* it makes up for in dogged determination to deliver to the membership information needed going into the AGM.

We encourage your submissions and suggestions.

### NSLA ByLaws Committee Report:

The Nova Scotia Library Association ByLaws committee has been working over the last few months to update and revise the NSLA ByLaws.

The proposed changes reflect the current activities and procedures that are carried out by the NSLA Board of Directors and membership, and bring ease of use to the document that governs the day-to-day activities of NSLA.

For your convenience in reviewing the proposed changes we have included the revised bylaws in 2 formats: 1. the bylaws as they presently read, with proposed changes noted to the individual articles; and 2. a complete draft of the revised bylaws to help with ease of reviewing the revised document.

These proposed amendments to the NSLA bylaws will be presented to the membership at the AGM in Amherst on September 30<sup>th</sup>, October 1<sup>st</sup>, 2<sup>nd</sup>, 2005 for acceptance as per Present Article XIII/Proposed Article XI - Amendments.

I wish to extend a sincere thank you to the bylaws committee members ~ Dr. Norman Horrocks, our NSLA bylaw and procedural expert; NSLA President Trudy

Amirault, without whose capable assistance and thoughtful prodding this document would never reach print stage; Fred Popowich and Michael Colborne for their quiet reflection on the many drafts & rewrites.

**Peggy Hiscock, NSLA Bylaws Committee Convener.**

## **Nova Scotia Library Association By-Laws (Changes)**

### **ARTICLE I - NAME - No Change**

The name of this organization shall be the Nova Scotia Library Association.

### ***PRESENT: ARTICLE II \_ PURPOSE***

*The purpose of this Association will be to promote and facilitate, through practical means, the exchange of ideas, problems and solutions among people concerned with library service at all levels and in all geographic areas of Nova Scotia.*

### **PROPOSED: ARTICLE II - PURPOSE**

The purpose of this Association will be to facilitate the exchange of ideas, and to promote a forum for the discussion of issues among people concerned with library and information services in Nova Scotia.

### ***PRESENT: ARTICLE III - MEMBERS***

#### *Section 1: Dues*

*Membership in the Association is available on payment of a fee recommended by the membership committee and set by the Board of Directors and approved by the membership.*

#### *Section 2:*

*To remain in good standing, a member must make dues payment within the first three months of the fiscal year of the Association.*

#### *Section 3:*

*In addition to voting at general meetings of the Association payment of dues entitles a member to all publications of the Association including the NSLA*

*News, and the right of attendance at all general meetings and workshops of the Association at membership rates.*

*Section 4:*

*A copy of the Bylaws shall be supplied to members upon application to the Secretary.*

*Section 5:*

*The NSLA Award of Merit is given at the discretion of the NSLA Board of Directors for either a) distinguished contribution to the promotion and development of library service in Nova Scotia, or b) outstanding contribution to NSLA. Details of the award will be maintained in the NSLA Board policy and procedures manual.*

**PROPOSED: ARTICLE III - MEMBERSHIP**

Section 1:

Membership in the Association is available on payment of a fee recommended by the membership committee, set by the Board of Directors and approved by the membership.

Section 2:

The Nova Scotia Library Association recognizes the following membership classifications.

- a) personal
- b) institutional
- c) student
- d) honorary

Section 3:

(a) In addition to voting at general meetings of the Association, all classifications are entitled to all publications of the Association including the NSLA newsletter, and the right of attendance at all general meetings and workshops of the Association at membership rates.

(b) To remain in good standing, personal, institutional, and student members must make dues payment within three months of membership expiry.

**PRESENT: ARTICLE IV - EXECUTIVE COMMITTEE**



*Section 1:*

*There shall be an Executive Committee consisting of the President, Vice-President, who shall be President-Elect, Secretary, Treasurer, and Immediate Past President.*

*Section 2: (a) Duties:*

*President - To preside over and conduct meetings and ex\_officio member of all committees.*

*Vice-President - To preside over and conduct meetings in the absence of the President and to act a President-Elect of the Association, to be the liaison with and to represent the concerns and needs of Interest Groups on the NSLA Board of Directors and at the Annual General Meeting to report on Interest Group activities, with the Past President to revise and update Association handbooks annually for distribution at the Annual General Meeting.*

*Past President - With the Vice-President to revise and update Association handbooks annually for distribution at the Annual General Meeting.*

*Treasurer - To keep and maintain the financial records of the organization, prepare the budget and prepare an annual financial statement for submission to the Financial Examiner in time for its distribution at the annual meeting. The Treasurer shall sign all cheques which shall be cosigned by the President or Vice-President.*

*Secretary - To record attendance at all meetings, to take the minutes of all meetings, to keep a list of the time and place of meetings and to conduct the correspondence of the Association.*

*Section 2:(b)*

*The Executive Committee is responsible for the day to day affairs of the Association between general meetings.*

**PROPOSED: ARTICLE IV - OFFICERS:**

**Section 1:**

There shall be an Executive Committee consisting of the President, Vice-President, who shall be President-Elect, Secretary and Treasurer.

Section 2: (a) Duties:

**President** - To preside over and conduct meetings; to act as ex-officio member of all committees, excluding nominations.

**Vice-President** - To preside over and conduct meetings in the absence of the President and to act as President-Elect of the Association: to be the liaison with and to represent the concerns and needs of Interest Groups on the NSLA Board of Directors and at the Annual General Meeting to report on Interest Group activities.

**Treasurer** - To keep and maintain the financial records of the organization: prepare the budget and prepare an annual financial statement for submission to the Financial Examiner in time for distribution at the annual meeting. The Treasurer shall sign all cheques which shall be co-signed by the President or Vice-President. Position of treasurer shall be a 2 year term.

**Secretary** - To record attendance and take the minutes of all meetings, to keep a list of the time and place of meetings and to conduct the correspondence of the Association.

Section 2: (b)

The Executive Committee is responsible for the day to day management of the Association between general meetings.

Section 2: (c)

At Executive Committee meetings, a majority of the Executive Committee constitutes a quorum.

Section 2: (d)

Vacancies occurring on the Executive Committee may be filled by a majority vote of the Executive Committee and must be ratified at the next regular meeting of the Board of Directors.

Section 2: (e)

Members of the Executive Committee may be removed by office by a majority vote of voting members present at any meeting of the members of the Association for which notice of intention to move for dismissal has been given.

Section 2: (f)

Resignation from any elected or appointed position must be made in writing to the Executive Committee.

Section 3:

Vacancies occurring on the standing or special committees may be filled by the Executive Committee and must be ratified at the next regular meeting of the Board of Directors.

Section 4:

In the event of any other vacancies, the Nominating Committee will propose replacements for approval, by the Board of Directors.

Section 5:

Notification of any vacancies filled by the Executive Committee or the Board of Directors shall be published in or with the next issue of NSLA Newsletter.

***PRESENT: ARTICLE V - BOARD OF DIRECTORS***

*Section 1:*

*There shall be a Board of Directors consisting of the Executive Committee, the Conveners of the Standing Committees and nonvoting delegates from Nova Scotian library associations.*

*Section 2: Duties*

*The Board of Directors shall serve as an advisory body to the executive committee.*

**PROPOSED: ARTICLE V - BOARD OF DIRECTORS**

Section 1: There shall be a Board of Directors consisting of the immediate Past-President, Executive Committee, and the conveners of the Standing Committees.

## Section 2: Duties

The Board of Directors shall serve as an advisory body to the Executive Committee.

### ***PRESENT: ARTICLE VI -COMMITTEES***

#### Section 1:

There shall be the following standing committees:

- (a) **BYLAWS** \_ Purpose to review all matters relating to the Bylaws of the Association.
- (b) **NEWSLETTER** - Purpose to prepare a newsletter to keep members posted on activities of the Association.
- (c) **NOMINATING** - Purpose to prepare a slate of officers to be voted upon at the annual meeting. It shall invite nominations from the members for this purpose.
- (d) **MEMBERSHIP** - Purpose to find new members and to assist the Board of Directors on all membership matters.
- (e) **PROGRAM** - Purpose to coordinate program planning for the general meetings.
- (f) **FINANCE & FUND-RAISING**: Purpose to raise funds for the Association and act as an advisory committee to the Treasurer in the preparation of the Budget.
- (g) **INFORMATION & PUBLICITY** - Purpose to publicize and promote the aims and activities of the Association to the library community and the general public.

#### Section 2:

Special committees may be formed as considered necessary by the general membership or the Executive Committee.

#### Section 3:

Committees shall consist of an elected convener and, chosen by the convener (unless specifically named by the general membership), at least two other persons who are members in good standing of the Association.

### **PROPOSED: ARTICLE VI - COMMITTEES**

#### Section 1:

There shall be the following standing committees:

- (a) **BYLAWS** - Purpose to review all matters relating to the Bylaws of the Association.
- (b) **NEWSLETTER** - Purpose to prepare a newsletter to keep members posted on activities of the Association.
- (c) **NOMINATING** - Purpose to prepare a slate of officers to be voted upon at the annual meeting. It shall invite nominations from the members for this purpose.
- (d) **MEMBERSHIP** - Purpose to find new members and to assist the Board of Directors on all membership matters.
- (e) **PROGRAM** - Purpose to coordinate program planning for the general meetings.
- (f) **FINANCE & FUND-RAISING**- Purpose to raise funds for the Association and act as an advisory committee to the Treasurer in the preparation of the Budget.
- (g) **INFORMATION & PUBLICITY** - Purpose to publicize and promote the aims and activities of the Association to the library community and the general public.

**Section 2:**

Special committees may be formed as considered necessary by the general membership or the Executive Committee.

**Section 3:**

Committees shall consist of an elected convener and at least two other persons who are members in good standing of the Association. Where members are not named by the general membership the convener shall make the necessary appointments.

**PRESENT:           ARTICLE X - MEETINGS**

*Section 1:*

*The Association shall hold at least one meeting annually that shall be the Annual General Meeting to be held between September 15 and October 30. No meeting may adjourn before the date(s) and location of the following meeting have been decided. Other meetings may be called if desired.*

*Section 2:*

*Special meetings may only be called by the President, by the Executive Committee, or by any member of the Board of Directors at the request of ten members. No business shall be transacted except that mentioned in the notice of call. Notification of the meeting must be sent to the membership at least ten days in advance of the meeting.*

**PROPOSED: ARTICLE VII - MEETINGS:**

(a) Annual: The Association shall hold at least one meeting within 3 months of the fiscal year end that shall be the Annual General Meeting.

(b) At the annual general meeting, a quorum shall be those members present.

(c) Regular: Meetings of the Board of Directors will take place quarterly, with the final meeting of the year taking place immediately preceding the Annual General Meeting.

(d) At meetings of the Board of Directors, a majority of the Board of Directors constitutes a quorum.

(e) Special: Special meetings may be called by the President, the Executive Committee, or by any member of the Board of Directors at the request of ten members. No business shall be transacted except that mentioned in the notice of call. Notification of the meeting must be sent to the membership at least ten days in advance of the meeting. Publication to the NSLA list will serve as appropriate notification.

(f) At special meetings of the Association, a quorum shall be those members present.

***PRESENT: ARTICLE VII - FISCAL YEAR***

*The fiscal year of the Association is from September 1 to August 31.*

**PROPOSED: ARTICLE VIII - FISCAL YEAR - CHANGE IN ARTICLE # ONLY**

The fiscal year of the Association is September 1 to August 31.

***PRESENT: ARTICLE VIII - INTEREST GROUPS - CHANGE IN ARTICLE # ONLY***

*Interest groups may be formed by members of the Association and may be recognized by the Board of Directors in accordance with guidelines adopted by the membership for this purpose.*

**PROPOSED: ARTICLE IX - INTEREST GROUPS**

Interest groups may be formed by members of the Association and may be recognized by the Board of Directors in accordance with guidelines adopted by the membership for this purpose.

**PRESENT:**                    *ARTICLE IX - ELECTIONS*

*Section 1:*

*The Nominating Committee shall present its proposed slate of officers and committee conveners to the voting membership, in writing, at least two weeks before the annual meeting. Publication in NSLA News shall constitute written notification.*

*Section 2:*

*Additional nominations may be made from the floor provided that the written consent of the nominee has been received by the Secretary of the Association.*

*Section 3:*

*Officers and committee conveners shall be elected by a majority vote of the voting members at the annual meeting and shall hold office for a maximum of two years, except for the Treasurer, who shall have a two year term.*

*Section 4:*

*All officers and committee conveners and appointees to the Board of Directors must be members of the Association in good standing. No person may serve more than two consecutive years in the same office, or serve in more than one office at the same time. Conveners and officers should be chosen with a view to ensuring that all geographic areas of the province are represented on a rotating basis. Normally, an officer or committee convener shall come from another geographic area than that of the immediately preceding incumbent. Geographic areas are to be taken to be the boundaries of existing regional libraries. For the purpose of committee assignment, Halifax City, Dartmouth, and Halifax County shall be considered to be one geographic region.*

*Section 5: Financial Examiner*

*At the annual general meeting of even numbered years, the membership shall elect for a two year term one of their members who is not a member of the Board of Directors of the Association to examine and report on the completeness*

*and accuracy of the financial records of the Association at the conclusion of the fiscal year.*

*This report shall be made to each annual meeting before the financial statement is accepted. In exchange for examining the financial records, this member shall be entitled to free membership for two years, as well as free conference registration for a two year period.*

## **PROPOSED: ARTICLE X - ELECTIONS**

### **Section 1:**

The Nominating Committee shall present its proposed slate of officers and committee conveners to the voting membership, in writing, at least two weeks before the annual meeting. Publication in the NSLA Newsletter and posting to the NSLA listserv shall constitute written notification.

### **Section 2:**

Additional nominations may be made from the floor provided that the written consent of the nominee has been received by the Secretary of the Association.

### **Section 3:**

Officers and committee conveners shall be elected by a majority vote of the voting members at the annual meeting.

### **Section 4:**

All officers and committee conveners and appointees to the Board of Directors must be members of the Association in good standing. No person may serve more than two consecutive years in the same office. No person shall serve in more than one office at the same time.

### **Section 5: Financial Examiner**

(a) At the annual general meeting of even numbered years, the membership shall elect for a two year term one of their members who is not a member of the Board of Directors of the Association to examine and report on the completeness and accuracy of the financial records of the Association at the conclusion of the fiscal year.

(b) This report shall be made to each annual meeting before the financial statement is accepted. In exchange for examining the financial records, this member shall be entitled to free membership for two years, as well as free



conference registration for the corresponding two year period

**PRESENT: ARTICLE XIII - AMENDMENTS**

*Amendments to these ByLaws may only be made by a Special Resolution which must be passed by not less than three-quarter of the members present at a meeting of the general membership. Notification in writing must be given to each voting member at least two weeks before the meeting at which the voting is to take place. Publication in the Association's newsletter, NSLA News, shall constitute such written notification or notification could be made by NSLA discussion list.*

**PROPOSED: ARTICLE XI - AMENDMENTS**

Amendments to these Bylaws may only be made by a Special Resolution which must be passed by not less than three-quarters of the members present at a meeting of the general membership. Notification in writing must be given to each voting member at least two weeks before the meeting at which the voting is to take place. Publication in the NSLA Newsletter and posting to the NSLA list shall constitute written notification.

**PRESENT: ARTICLE XIV - PARLIAMENTARY AUTHORITY**

*The latest edition of Alice Sturgis' Standard Code of Parliamentary Procedure, when not in conflict with these bylaws, shall govern the proceedings of the Association*

**PROPOSED: ARTICLE XII - PARLIAMENTARY AUTHORITY**

The current edition of "The Standard Code of Parliamentary Procedure" governs this organization in all parliamentary situations that are not provided for in the law or in its charter, bylaws or adopted rules.

**PRESENT: ARTICLE XV - STANDING ORDERS**

*General or special meetings of the Association may authorize Standing Orders of the Association relative to any matter of procedure or organization of the Association not otherwise dealt with or inconsistent with the Societies Act (Province of Nova Scotia) or the ByLaws of the Association. Standing Orders may be implemented by ordinary motion or resolution and shall remain in force until expressly amended or repealed.*

*Every motion or resolution to implement a standing order shall be expressly designated as such. The Standing Orders of the Association shall be consecutively numbered and copies of those in force from time to time shall be available to all members upon application to the Secretary.*

**PROPOSED: ARTICLE XIII - STANDING ORDERS**

(a) General or special meetings of the Association may authorize Standing Orders of the Association relative to any matter of procedure or organization of the Association not otherwise dealt with or inconsistent with the Societies Act (Province of Nova Scotia) or the Bylaws of the Association. Standing Orders may be implemented by ordinary motion or resolution and shall remain in force until expressly amended or repealed.

(b) Every motion or resolution to implement a standing order shall be expressly designated as such. The Standing Orders of the Association shall be consecutively numbered and copies of those in force from time to time shall be available to all members on the NSLA webpage.

**ARTICLE XV - DISSOLUTION - NO CHANGE TO WORKING - CHANGE TO ARTICLE # ONLY.**

In the event of the winding up, or the dissolution of, the Association, the Board of Directors and/or the Trustees charged with the winding up or dissolution shall, after paying all debts and liabilities of the Association, distribute the remaining assets to such nonprofit organizations in Canada as the Board or Trustees shall in absolute discretion decide.

# Nova Scotia Library Association By-Laws

## ARTICLE I - NAME

The name of this organization shall be the Nova Scotia Library Association.

## ARTICLE II - PURPOSE

The purpose of this Association will be to facilitate the exchange of ideas, and to promote a forum for the discussion of issues among people concerned with library and information services in Nova Scotia.

## ARTICLE III - MEMBERSHIP

### Section 1:

Membership in the Association is available on payment of a fee recommended by the membership committee, set by the Board of Directors and approved by the membership.

### Section 2:

The Nova Scotia Library Association recognizes the following membership classifications.

- a) personal
- b) institutional
- c) student
- d) honorary

### Section 3:

(a) In addition to voting at general meetings of the Association, all classifications are entitled to all publications of the Association including the NSLA newsletter, and the right of attendance at all general meetings and workshops of the Association at membership rates.

(b) To remain in good standing, personal, institutional, and student members must make dues payment within three months of membership expiry.

## ARTICLE IV - OFFICERS:

### Section 1:

There shall be an Executive Committee consisting of the President, Vice-President, who shall be President-Elect, Secretary and Treasurer.

### Section 2: (a) Duties:

**President** - To preside over and conduct meetings; to act as ex-officio member of all committees, excluding nominations.

**Vice-President** - To preside over and conduct meetings in the absence of the President and to act as President-Elect of the Association: to be the liaison with and to represent the concerns and needs of Interest Groups on the NSLA Board of Directors and at the Annual General Meeting to report on Interest Group activities.

**Treasurer** - To keep and maintain the financial records of the organization: prepare the budget and prepare an annual financial statement for submission to the Financial Examiner in time for distribution at the annual meeting. The Treasurer shall sign all cheques which shall be co-signed by the President or Vice-President. Position of treasurer shall be a 2 year term.

**Secretary** - To record attendance and take the minutes of all meetings, to keep a list of the time and place of meetings and to conduct the correspondence of the Association.

### Section 2: (b)

The Executive Committee is responsible for the day to day management of the Association between general meetings.

### Section 2 (c)

At Executive Committee meetings, a majority of the Executive Committee constitutes a quorum.

### Section 2: (d)

Vacancies occurring on the Executive Committee may be filled by a majority vote of the Executive Committee and must be ratified at the next regular meeting of the Board of Directors.

Section 2: (e)

Members of the Executive Committee may be removed by office by a majority vote of voting members present at any meeting of the members of the Association for which notice of intention to move for dismissal has been given.

Section 2 (f)

Resignation from any elected or appointed position must be made in writing to the Executive Committee.

Section 3:

Vacancies occurring on the standing or special committees may be filled by the Executive Committee and must be ratified at the next regular meeting of the Board of Directors.

Section 4:

In the event of any other vacancies, the Nominating Committee will propose replacements for approval, by the Board of Directors.

Section 5:

Notification of any vacancies filled by the Executive Committee or the Board of Directors shall be published in or with the next issue of NSLA Newsletter.

## ARTICLE V - BOARD OF DIRECTORS

Section 1: There shall be a Board of Directors consisting of the immediate Past-President, Executive Committee, and the conveners of the Standing Committees.

Section 2: Duties

The Board of Directors shall serve as an advisory body to the Executive Committee.

## ARTICLE VI - COMMITTEES

Section 1:

There shall be the following standing committees:

- (a) **BYLAWS** - Purpose to review all matters relating to the Bylaws of the Association.
- (b) **NEWSLETTER** - Purpose to prepare a newsletter to keep members posted on activities of the Association.
- (c) **NOMINATING** - Purpose to prepare a slate of officers to be voted upon at the annual meeting. It shall invite nominations from the members for this purpose.
- (d) **MEMBERSHIP** - Purpose to find new members and to assist the Board of Directors on all membership matters.
- (e) **PROGRAM** - Purpose to coordinate program planning for the general meetings.
- (f) **FINANCE & FUND-RAISING**: Purpose to raise funds for the Association and act as an advisory committee to the Treasurer in the preparation of the Budget.
- (g) **INFORMATION & PUBLICITY** - Purpose to publicize and promote the aims and activities of the Association to the library community and the general public.

#### Section 2:

Special committees may be formed as considered necessary by the general membership or the Executive Committee.

#### Section 3:

Committees shall consist of an elected convener and at least two other persons who are members in good standing of the Association. Where members are not named by the general membership the convener shall make the necessary appointments.

#### ARTICLE VII - MEETINGS:

(a) **Annual**: The Association shall hold at least one meeting within 3 months of the fiscal year end that shall be the *Annual General Meeting*.

(b) At the annual general meeting, a quorum shall be those members present.

(c) Regular: Meetings of the Board of Directors will take place quarterly, with the final meeting of the year taking place immediately preceding the Annual General Meeting.

(d) At meetings of the Board of Directors, a majority of the Board of Directors constitutes a quorum.

(e) Special: Special meetings may be called by the President, the Executive Committee, or by any member of the Board of Directors at the request of ten members. No business shall be transacted except that mentioned in the notice of call. Notification of the meeting must be sent to the membership at least ten days in advance of the meeting. Publication to the NSLA list will serve as appropriate notification.

(f) At special meetings of the Association, a quorum shall be those members present.

#### ARTICLE VIII - FISCAL YEAR

The fiscal year of the Association is September 1 to August 31.

#### ARTICLE IX - INTEREST GROUPS

Interest groups may be formed by members of the Association and may be recognized by the Board of Directors in accordance with guidelines adopted by the membership for this purpose.

#### ARTICLE X - ELECTIONS

##### Section 1:

The Nominating Committee shall present its proposed slate of officers and committee conveners to the voting membership, in writing, at least two weeks before the annual meeting. Publication in the NSLA Newsletter and posting to the NSLA listserv shall constitute written notification.

##### Section 2:

Additional nominations may be made from the floor provided that the written consent of the nominee has been received by the Secretary of the Association.

Section 3:

Officers and committee conveners shall be elected by a majority vote of the voting members at the annual meeting.

Section 4:

All officers and committee conveners and appointees to the Board of Directors must be members of the Association in good standing. No person may serve more than two consecutive years in the same office. No person shall serve in more than one office at the same time.

Section 5: Financial Examiner

(a) At the annual general meeting of even numbered years, the membership shall elect for a two year term one of their members who is not a member of the Board of Directors of the Association to examine and report on the completeness and accuracy of the financial records of the Association at the conclusion of the fiscal year.

(b) This report shall be made to each annual meeting before the financial statement is accepted. In exchange for examining the financial records, this member shall be entitled to free membership for two years, as well as free conference registration for the corresponding two year period.

## ARTICLE XI - AMENDMENTS

Amendments to these Bylaws may only be made by a Special Resolution which must be passed by not less than three-quarters of the members present at a meeting of the general membership. Notification in writing must be given to each voting member at least two weeks before the meeting at which the voting is to take place. Publication in the NSLA Newsletter and posting to the NSLA list shall constitute written notification.

## ARTICLE XII - PARLIAMENTARY AUTHORITY



The current edition of "The Standard Code of Parliamentary Procedure" governs this organization in all parliamentary situations that are not provided for in the law or in its charter, bylaws or adopted rules.

#### ARTICLE XIII - STANDING ORDERS

(a) General or special meetings of the Association may authorize Standing Orders of the Association relative to any matter of procedure or organization of the Association not otherwise dealt with or inconsistent with the Societies Act (Province of Nova Scotia) or the Bylaws of the Association. Standing Orders may be implemented by ordinary motion or resolution and shall remain in force until expressly amended or repealed.

(b) Every motion or resolution to implement a standing order shall be expressly designated as such. The Standing Orders of the Association shall be consecutively numbered and copies of those in force from time to time shall be available to all members on the NSLA webpage.

#### ARTICLE XV - DISSOLUTION

In the event of the winding up, or the dissolution of, the Association, the Board of Directors and/or the Trustees charged with the winding up or dissolution shall, after paying all debts and liabilities of the Association, distribute the remaining assets to such nonprofit organizations in Canada as the Board or Trustees shall in absolute discretion decide.

## Membership

For the month of July, 2005

Individual:	84
Life:	5
Institutional:	20
Student:	7
Total:	116

Additional July activity:

Renewals notices sent:	11
Renewals received:	3
Invoices sent:	7
Invoices received:	4

Submitted by: Rachel Crosby

### **Membership Drive Update: We're Increasing Our Membership!**

The most under/unrepresented members of NSLA are library students, followed by special libraries (including archives), school libraries, and academic libraries. We want ALL libraries and library workers in the province to have adequate representation and support!

Student Membership Drive: To address our low student membership, we will be visiting the Dalhousie University School of Information Management in the fall, and at other key points through the academic year. We have seen 4 new student memberships from the Library and Information Technology program at NSCC since April however! I think this can be attributed to multiple visits to the LT program at the NSCC to promote the upcoming LT

Mentorship program (starting in the fall of 2005), and has generated a lot of positive feedback. Many thanks to my fellow visitors Erica Smith and Michael Colborne!

Institutional Membership Drive: We want to increase institutional memberships at NSLA! We have approached Nova Scotia's Public/Regional Libraries over the spring months, and have had a great response thus far!

Academic Libraries Membership Drive: We will be approaching some of the province's many academic libraries as the academic year approaches. Look for membership brochures and information to come to your workplace soon, or visit us at [www.nsla.ns.ca](http://www.nsla.ns.ca)!

## THE @your library™ CAMPAIGN

At the 2004 AGM, NSLA voted to join the Campaign for the World's Libraries and to spearhead the use of the @ your library brand in Nova Scotia. We subsequently signed the copyright agreement with the American Library Association giving us the right to use the logo and brand in the province.

As part of the implementation of the campaign in Nova Scotia, we held a session for stakeholders in Halifax on May 26. Fourteen members of the library community in the province participated in the three hour session, which was facilitated by Donna Hendy of the Nova Scotia Department of Education. Mary Landry, NSLA Vice President started the afternoon with an overview of the brand, the target audiences and the key messages.

The participants, who came from public, academic, school and provincial libraries, spent the session talking about practical ways the brand can be used and brainstorming tag lines for "@ your library" in their institutions.

One goal for the session was to formulate a plan of action for the future. The group decided that an action group, with members from as many library-related groups as possible, should be formed with leadership from the Nova Scotia Provincial Library.

There will be an @ your library session at the Amherst conference, which we hope will build on the work done so far.

*Trudy Amirault*

## News

### **The following is news sent in from our members:**

The following press release was issued from the office of NDP Education Critic, Bill Estabrooks (Timberlea-Prospect), July 14, 2005 :

#### SCHOOL LIBRARY REPORT EXPOSES LITERACY DIVIDE

**Halifax** - NDP Education Critic Bill Estabrooks says that a Department of Education report on school libraries obtained by the NDP Caucus office through a Freedom of Information request should raise concerns for parents in Cape Breton, Digby, Shelburne, and Yarmouth.

"After all my years in education I can tell you that school libraries are the heart of the school," says Estabrooks. "Neglect your school library and you are minimizing the best opportunity many kids have for access to reading and to computers."

"There is a literacy divide and a digital divide developing in this province, and its going to leave many of our young people behind, particularly those in rural areas."

The *School Libraries Survey, revised Spring 2005*, prepared by the Corporate Policy Branch of the Department of Education reports on a wide disparity in school library services in different areas of the province. Over 70% of all school libraries in the province operate with paid staff. In Cape Breton only 40% of school libraries have paid staff. Provincially the average

number of students per computer with internet access is 142. In the Tri-County School Board the average number of students with internet access is 392. Reflecting this, only half of the schools in the South Shore Regional School Board and the Tri-County School Board have internet access.

"Frankly I was shocked to read that kids in these two areas of the province are being sent out into the world with this level of disadvantage," says Estabrooks. "There is a mountain of research showing a direct correlation between the existence of a well-staffed, well-equipped school library and all standard markers of academic performance."

"No wonder we have standard test results that we are not happy with."

Estabrooks points out too that the lack of access to strong school libraries has social as well as academic implications. He notes that Edgar MacLeod, Chief of the Cape Breton Regional Police, has described youth in conflict with the law as those more likely to be lacking in basic literacy and computer skills and opportunities.

"We should listen to the Chief and to others who work with these kids we are leaving behind," says Estabrooks. "School libraries are one resource we just can't afford to lose."

For further information, contact Barbara Emodi at 223-0148

**The following article appeared in the Metro section of The  
Halifax Herald July 16**

*Money creates premium schools for some*  
JOHN GILLIS Staff reporter

**Survey Findings:**

**Percentage of school libraries with paid staff in 2004-05:**

Annapolis Valley Regional School Board:	93
Cape Breton Victoria Regional School Board:	38

Chignecto Central Regional School Board:	54
Conseil scolaire Acadien Provincial:	47
Halifax Regional School Board:	85
Strait Regional School Board:	100
South Shore Regional School Board:	53
Tri- County Regional School Board:	56

**Percentage of school libraries with Internet access:**

Annapolis Valley:	88
Cape Breton Victoria:	83
Chignecto Central:	70
Conseil scolaire:	100
Halifax:	87
Strait:	100
South Shore:	50
Tri-County:	48

**Average number of students per library computer with Internet access:**

Annapolis Valley:	91
Cape Breton Victoria:	163
Chignecto Central:	86
Conseil scolaire:	92
Halifax:	123
Strait:	95
South Shore:	91
Tri-County:	392

Paid staff and access to the Internet in public school libraries varies widely among the province's school boards, a recent survey by the Education Department has found. The survey, prepared this spring by the department's corporate policy branch, found that, province-wide, about 70 per cent of school libraries employed library technicians and assistants but only 38 per cent of schools in the Cape Breton-Victoria regional school board had paid staff. Internet access also varied. In most boards, more than 80 per cent of schools had Internet access in the library. The Strait board and Conseil scolaire acadien provincial provided Internet access in every library but in the South Shore and Tri-County boards, only 50 and 48 per cent of schools respectively had Internet access in libraries. "Frankly I was shocked

to read that kids in these two areas of the province are being sent out into the world with this level of disadvantage," MLA Bill Estabrooks said in a release. Mr. Estabrooks is a former school principal and the current NDP education critic. The party obtained the survey through the Access to Information Act. "There is a literacy divide and a digital divide developing in this province and it's going to leave many of our young people behind, particularly in rural areas," he said. Deputy education minister Dennis Cochrane agreed, up to a point. "I don't think the Department of Education or people involved with education would disagree with some of the comments being made by the education critic for the NDP," he said Thursday. "We do have some access issues." But he said that part of the point of doing the survey was to see where such discrepancies exist, and added that the figures don't tell the whole story. Mr. Cochrane pointed out that, in many schools, students can access the Internet right in their classrooms. Provincial initiatives like Active Young Readers also put books directly into classrooms. "Measuring what's in the library is not necessarily a true measure of all the efforts that the system is putting forward to complement the curricular activities with regard to literacy," he said. The variations in staffing levels found in the survey reflect the priorities of the individual school boards, he said. For the first time this year, as part of its Learning for Life strategy, the department provided \$520,000 to the province's school boards specifically to hire library staff, renew collections and expand access to technology. (Another \$50,000 will allow for some provincial co-ordination of libraries.) The \$520,000 is in addition to the combined \$735,399 the boards budgeted for libraries (not including salaries) in 2004-05. "Up until now, boards kind of made money available inside their own budgets to do these things; thus, the inequities across the province," Mr. Cochrane said. "This is the first installment of a four-year program and it's designed to deal with the very thing that our survey identified." The province will provide an equal or greater amount in each of the next three years. In the Tri-County regional school board, 24 schools share 11.57 paid library staff, spokeswoman Heather Burlingham said Thursday. "If the board was staffing the libraries, it means they'd be taking people out of the classrooms," she said. "Money is so tight down here." But she added that the board manages in other ways. "We've had some very dedicated volunteers," she said. "In our largest elementary (school) in Yarmouth County, the library is staffed by a volunteer who's been there since Day 1." Nova Scotia Library Association president Trudy Amirault would like to see a library with trained

paid staff in every school. She said the combination of knowledgeable staff and Internet access in libraries helps kids develop greater skills. "Although the Internet has wonderful resources, they're not all equally reliable," she said. "There needs to be some kind of an intermediary there to teach the students how to make a judgment about the reliability of information that they're getting off the Internet. "That's one of the things that school library personnel are trained and able to provide."