

NSLA Board Meeting, Minutes

Sackville Public Library

June 1, 2018

Attendance: Ann-Marie Mathieu, Katherine McCoubrey, Dale MacMillan , Jai Soloy, Denise Corey, Alison Brown, Kristel Fleuren-Hunter , Cindy Lelliott, Angela Reynolds, Bill Morgan, Yvette Frost

Regrets: Eric Pottie

1. Call to order.

Ann-Marie called the meeting to order at 10:01 A.M.

2. Approval of the agenda.

Add 6.3 NSLA Awards.

Moved to approve the agenda as amended.

Corey / McCoubrey **Motion carried.**

3. Approval of minutes.

There were 2 spelling errors names Kristel with an i rather than a y and McCoubrey was misspelled.

Moved to accept the minutes as amended.

Lelliott/ Reynolds **Motion carried.**

Ann –Marie welcomed Alison to her first board meeting at this time and introductions were made.

4. Old business

#### 4.1 E-votes

i. 150 books website.

"Move to renew the www.150booksns.ca website for another year while we migrate the content over to the nsla.ns.ca website"

Soloy / Reynolds **Motion carried.**

ii. NSLA/LBANS Conference exhibitor fees

Move that the 2018 NSLA/LBANS Conference Planning Committee recommends charging a \$100 exhibitor fee. A boxed lunch would be an additional \$20."

Comeau / Frost **Motion carried.**

iii. Purchase of bookmarks

I move to go ahead with the purchase of 1000 NSLA bookmarks for the price of 389.99 (plus tax/shipping).

Soloy / McCoubrey **Motion carried.**

iv. Sim graduate award-2 recipients

I move that two SIM graduates be given the NSLA award this year, the amount of each award to be \$100 with a one-year personal NSLA membership for each recipient.

Lelliott / Mathieu **Motion carried.**

v. Recognition of the 2 Sim recipients.

"I move that NSLA recognize and award both Christine Cousins and Adrienne Colborne with a NSLA School of Information Management

Graduate Award on Tuesday, May 29, 2018, and that each recipient receive a prize in the amount of \$100 plus a one-year Personal NSLA membership."

Lelliott / Brown **Motion carried.**

vi. Recognition of LIT Student Award recipient

"I move that NSLA recognize and present Alison Holmes with this year's Library and Information Technology Student Award on June 7, 2018. Alison will receive a prize in the amount of \$100 and a one-year Personal NSLA Membership."

Leilliott/ Fleurin-Hunter **Motion carried.**

4.2 First Nations Acknowledgement Protocol: Follow up

Moved to By-laws.

4.3 Special projects with First Nations (Angela Reynolds)

Moved to November agenda.

4.4 Spring workshops-follow-up

Kristel will bring up in her report. Ann -Marie complimented on the super job that was done and how everyone enjoyed the workshops.

4.5 The Partnership: Summer Retreat.

There was some discussion on whether NSLA had the funds to cover the Vice-President's expenses to go to the Partnerships' Summer Retreat. It was stressed the importance of the vice-president attending the meetings for a number of reasons including keeping informed and continuance when they become President.

Move that NSLA send Denise Corey, NSLA Vice –President to the OLA Partnership meeting in August 2018 and support her up to \$1000 towards her expenses to go.

Morgan / McCoubrey **Motion carried.**

Denise abstained from voting.

## 5. Reports

### 5.1 President

Ann-Marie presented a verbal report. Ann-Marie has spent a lot of her time working on Perkopolis. It has not been working and between her and Dale they have had a few members asking about it. Perkopolis is one of the perks of The Partnership membership. The code to join does not work.

Ann-Marie has been having emails between OLA, APLA and Perkopolis to try and get it fixed.

There was also discussion on Literary Marketplace and its' access code.

**Action: Ann –Marie will contact Shelagh Paterson, OLA director, to clarify how Perkopolis is supposed to work.**

**She will also ask how the Good-life discounts work.**

**Ann-Marie will also investigate if there is any value in NSLA having their own access to Perkopolis.**

5.2 Vice President

No report filed

5.3 Past President

Report placed on file.

Cindy was looking for someone to present the award at the NSCC graduation.

There has been one person nominated for both of the NSLA awards. Cindy was looking for someone to sit on the awards committee. Yvette, as a past president can sit on the committee and we will ask Charlotte Janes.

Cindy will put out the call for the conference bursary when the conference brochure goes out.

5.4 Treasurer

A financial report was placed on file.

Bill moved to accept his report as filed.

Morgan / Brown **Motion carried.**

## 5.5 By-Laws Convener

Because of changes the board has made to membership, bringing for the First Nations Acknowledgement Protocol, and additions to the ListServe there will be changes to the NSLA by-laws and standing orders that have to be brought to the membership. They have to be placed in the next newsletter. Each change has to be approved by the board before it can be sent to the membership. Katherine brought forth the following changes:

### ***I. New Membership Category***

- i. At the November 2017 board meeting, a motion was carried that adds a \$20 membership fee for retired library staff to the membership options offered by NSLA. This requires a change to the bylaws.
- ii. Current bylaw 3.2: “The Nova Scotia Library Association recognizes the following membership classifications: (a) personal (b) institutional (c) student (d) honorary”
- iii. Proposed new bylaw 3.2: “The Nova Scotia Library Association recognizes the following membership classifications: (a) personal (b) institutional (c) student (d) retired (e) honorary”

Moved to accept the proposed by-law change as outlined and bring it forward at the 2018 AGM.

Corey / Fleurin-Hunter **Motion carried**

### ***II. First Nations Acknowledgement Protocol***

- At the April 2017 board meeting, a motion was carried regarding the adoption of a First Nations Acknowledgement Protocol statement.
- It was agreed that the Protocol be added to the bylaws and standing orders as appropriate to formalize its adoption.

- I recommend that the Protocol be added to the Standing Orders as follows:
  - 18. First Nations Acknowledgement Protocol  
NSLA acknowledges that we are on the ancestral and unceded lands of the Mi'kmaq People. NSLA will formally acknowledge this by:
    - A. Reading the following statement at the commencement of formal NSLA events such as the conference opening and AGM:  
We [I] would like to begin by acknowledging that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik/Welastekwiyik (Maliseet) People first signed with the British Crown in 1726. The treaties did not deal with the surrender of lands and resources but in fact recognized Mi'kmaq and Wolastoqiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.
    - B. Reading the following statement at the commencement of other NSLA events such as meetings and workshops.  
We [I] would like to begin by acknowledging that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People.
- It was also agreed that it would become the Public Relations and Promotions Convenor's duty to ensure that the statement is used appropriately at professional development events. To this end, I suggest adding the following to Standing Orders 3.M. (Public Relations and Promotions Convenor, Typical duties):
  - To ensure that NSLA's professional development events follow NSLA's First Nations Acknowledgement Protocol

Moved to accept the Proposed Standing Orders changes as outlined and present it at the 2018 AGM.

Reynolds / Brown    **Motion carried.**

### **III. Statement for Welcome Email/Listserv**

- At the April 2018 board meeting it was suggested that NSLA should add a disclaimer to the welcome email and listserv noting that the listserv is open to all members and opinions and ideas expressed do not necessarily represent those of NSLA. It was agreed that we should look at possible wording and add this to our social media plan.
- Draft suggestion: “Disclaimer: The information and opinions shared through the listserv are those of the individuals sending the messages and are not necessarily endorsed by the Nova Scotia Library Association.”

Moved to add the Disclaimer to the social media plan and the welcome letter.

McCoubrey / MacMillan **Motion carried.**

#### **Action:**

**Jai will add the disclaimer to the welcome letter and the website page. Jai will add to the signature statement of the Listserv.**

**Angela and Ann Marie to add to the social media position in the Orientation manual**

#### 5.6 Newsletter Convener

No report submitted.

#### **Action:**

**Alison will submit the nominations committee report to be included in the pre-conference newsletter and emailed to membership 2 weeks prior to conference.**

**Katherine will submit the proposed By-laws and Standing Order changes to the pre-conference newsletter and send out an email to the membership the required time before the conference.**

#### 5.7 Membership Convener

Report placed on file.

Dale thanked Denise for sending out the mail-outs to the intuitional libraries.

The membership drives have been very successful. We have had 40+new or renewed memberships since the drive has begun.

Dale has been investigating retired membership and having a joint membership with APLA. She has not heard anything yet.

Denise and Ann-Marie will enquire while they are at the ALPA conference.

##### i. Partnership perks

Partnership perks was covered in the president's report.

#### 5.8 Website Convener

Report placed on file.

Jai updated that the domain registration for the 150 Books of Influence has been renewed.

**Action:**

**Ann-Marie will investigate if we can apply for a grant from the Innovation fund to reprint the 150 Books of Influence.**

5.9 Public Relations and Promotions Convener

Report placed on file.

5.10 Nominations

Alison noted that the only open position for the new board was for Professional Development Convener.

Alison was also informed that 2018 is the year we have to appoint the financial advisor. She can ask the current advisor if he is interested.

**Action: Alison to see that the slate of nominations gets posted in the next issue of the newsletter.**

5.11 Conference Convener

Yvette submitted a verbal report on the progress of the conference planning; things are progressing well. Brochure should be ready in the next couple of weeks.

The conference committee recommended the following fees for the 2018 conference. There was a slight increase in the fees.

<b>Proposed 2018 NSLA/LBANS Conference Fees</b>	<b>2018 Proposed Early Bird Rate</b>	<b>2018 Proposed Regular Rate</b>	<i>2017 Early Bird Rate</i>	<i>2017 Regular Rate</i>
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<b>FULL CONFERENCE:</b>					
Includes Friday night reception, Saturday & Sunday breakfasts, all nutrition breaks, Saturday lunch, banquet and all workshops.	<b>Members</b>	<b>\$165.00</b>	<b>\$175.00</b>	<i>\$160.00</i>	<i>\$175.00</i>
	<b>Non-Members</b>	<b>\$190.00</b>	<b>\$200.00</b>	<i>\$185.00</i>	<i>\$200.00</i>
<b>SATURDAY ONLY:</b>					
Includes breakfast, lunch, nutrition breaks, keynote speaker, all Saturday workshops. Does not include banquet.	<b>Members</b>	<b>\$60.00</b>	<b>\$65.00</b>	<i>\$55.00</i>	<i>\$55.00</i>
	<b>Non-Members</b>	<b>\$85.00</b>	<b>\$90.00</b>	<i>\$80.00</i>	<i>\$80.00</i>
<b>Additional banquet tickets</b>		<b>\$45.00</b>	<b>\$45.00</b>	<i>\$45.00</i>	<i>\$45.00</i>

- Friday evening dinner –on their own
- LBANS Executive and NSLA Board meetings on Friday provided with pizza.

Moved to accept the proposed conference fees, both the proposed early bird rate and the regular rates for members and non-members, as presented.

Frost / Corey **Motion carried.**

**Action: Ann-Marie will send out an invitation to the Premier and the Minister of Communities, Culture and Heritage to invite them to the 2018 NSLA Conference in Yarmouth, NS.**

#### 5.12 Professional Development Convener

Report placed on file.

Kristel recommended that the next board establish a set time for each of the Spring Workshops so regions can plan on those times every year.

New Business.

#### 6.1 Board Diversity Policy.

Alison brought up the question is there a need for a policy to ensure the composition of the board reflects and is responsive, to the communities we serve.

After some discussion it was decided to get Alison to strike up a committee to discuss diversity on the board.

As part of the discussion the question was raised” What does NSLA do for advocacy? What can we do or not do as far as advocacy goes? There will be further discussion on this.

## 6.2 NSLA/ LBANS Conference 2020

Denise informed the board that Libraries, Archives and Museums would like to have another joint conference. Denise said the first conference that would have the space and hotel rooms to host such a conference would be the 2020 in Sydney.

If we were to hold such a conference would there be additional funding available from the province.

There was some discussion on it whether it was a good idea or not.

It was decided that Ann-Marie would bring it up at CORL , are they interested in exploring the possibility of having another joint conference with LAMNS.

## 7. Next meeting.

The next meeting of NSLA board will be in Yarmouth at the NSLA 2018 Conference.

Date Sept. 28, 2018

Time: 4:00 PM

Location: Yarmouth Rodd Grand Hotel.

## 8. Adjournment

Moved by Katherine the meeting by adjourned at 2:00 PM

McCoubrey / Reynolds **Motion carried.**

