

Nova Scotia Library Association
November 6, 2018 Board Minutes
Windsor Public Library, Windsor, NS
10:00AM -3:00 PM

Present: Ann-Marie Mathieu, Bill Morgan, Katharine McCoubrey, Denise Corey, Dale MacMillan, Alison Brown, Jai Soloy, Ray Fernandes, Yvette Frost

Absent: Angela Reynolds, Cindy Lelliott

1. Call to Order

Ann-Marie called the meeting to order at 10:04AM. Ann-Mare welcomed Ray Fernandes to his first board meeting. Ray joins the board as Professional Development Convener.

2. Approval of the agenda

4.5 First Nations acknowledgement

Motion to accept the agenda as amended.

Motion carried. McCoubrey / Brown.

3. Approval of Minutes

Corrections were noted for the Sept. 2018 minutes.

Motion to accept the minutes as amended and corrected.

Motion carried. Corey / MacMillan

4. Old Business and Business arising from the minutes

4.1 E-votes

i. Election of Newsletter Convener.

I move that we appoint Eric Pottie as Newsletter Convener of the Nova Scotia Library Association Board of Directors, 2018/19.

Motion carried. Brown / Frost

4.2 Special projects with First Nations (Angela Reynolds)

Ann- Marie mentioned that Angela has been working with an author to work with the First Nations to work on a project. They are near the point where they will be asking for funding.

A few questions were raised: is this something we want to take part in, are the first Nations interested in partnering.

It was pointed out that the Federal Government is really interested in projects dealing with First Nations.

Angela will have more information at the next meeting.

4.3 Spring workshops –follow-up

Ideas were talked about for the spring workshops. Again the idea of the Treaties education was mentioned. Kristel had not had much success getting responses from the lady at Culture, Community and Heritage. Ray was asked if he might have a more direct contact with her.

4.4 Board Diversification Policy (Alison Brown)

Alison indicated this would be part of the strategic planning sessions

4.5 First Nations Protocol

Katharine requested the changes to the First Nations Protocol for By-Laws.

5. Reports

5.1 President – Ann-Marie Mathieu

Report placed on file.

Ann-Marie pointed out highlights of her report.

Perkopolis- NSLA has signed a contract with them but we are still waiting for the information to come before we can give the details to the membership.

Ann-Marie shared feedback from the conference, NSLA's sticky notes. This information was important as it will guide for our strategic planning. One of the biggest issues that was brought forward was changing the time of the conference.

People would like it to not be Saturday and Sunday. Ann-Marie indicated one of the things that has to be done would be to have a discussion with CORL (Council of Regional Librarians) to see if they would potentially change the conference to a Friday/Saturday.

Our members stressed that Professional Development was really important

Orientation guide: Ann-Marie asked that everyone who has changes to the Orientation Guide to please forward them to Denise. We should also consider adding a board section to our website where these would be housed.

5.2 Vice President- Denise Corey

No report filed.

Denise shared that she will speak to the students of the Library Tech class on Nov. 30, 2018. She would also like to speak to the students at SIM. These meeting would be about associations and why they are important. Alison will follow up with Sandra Towes to set up this meeting. Denise asked if she could buy pizza to have at these meetings.

Denise also mentioned the Partnership had discussed Strategic Planning and she had one report she would share with the board.

5.3 Past President-Cindy Lelliott

No report filed.

5.4 Treasurer – Bill Morgan

Report placed on file.

Highlights of the report: there is a bank balance of \$30, 413.56 and we have a total equity of \$43, 705.53

Bill moved to accept his report as filed.

Motion carried. Morgan / Brown.

Bill pointed out the cost of receiving paper statements would be going up. He indicated we could get free electronic statements.

Denise moved that NSLA move to electronic banking statements that would be for viewing only.

Motion carried. Corey/ Pottie

Katharine moved that Denise buy pizza for the students of the NSCC Library Tech program and the Sim students who attend the meeting on associations. She can spend a maximum of \$250.

Motion carried. McCoubrey/ Morgan

5.5 By-Laws Convener- Katharine McCoubrey

No report filed. Katharine requested copies of the resolutions that were passed at the AGM Part 2. Yvette will send final copy.

5.6 Newsletter Convener- Eric Pottie

No report filed.

Eric needs Bios for the newsletter from Dale, Katharine, Ray, and Yvette.

5.7 Membership Convener-Dale MacMillan

Report placed on file.

Ann-Marie congratulated Dale on getting our membership numbers up.

The question was raised “are there any other perks we can find for our members, other than Perkopolis.” Dale will see what she can find.

Dale indicated that the joint memberships between APLA and NSLA are up to date. We have lost a lot of joint members.

5.8 Website Convener-Jai Soloy

No written report filed.

Jai shared that the website is still working and he is doing updates to the website. As he is doing updates with permission of the board he will do as part of course assignments.

5.9 Public Relations and Promotions Convener-Angela Reynolds

No report filed.

5.10 Nominations- Alison Brown

No report filed.

5.11 Conference Convener

5.12 Professional Development Convener-Ray Fernandes

No written report filed.

Ray is working with Angela re the First Nations Project. He will also investigate the possibility of hosting a spring workshop on Treaties. He will follow up with CCH department.

6 New Business

6.1 Strategic Planning-

There was much discussion on Strategic Planning. Ann-Marie polled board members on their option on strategic planning. Everyone was in agreement that we should develop such a plan.

Many questions arose from this discussion:

How long should the plan be?

Is there a plan we can model?

What part does advocacy play in the plan? Where does our membership see NSLA's role in advocacy.

Action: Ann-Marie will approach Jimmy MacAlpine to see how NSLA can support LBANS with projects and or advocacy they are working on. Ann – Marie will also ask for a copy of their by-laws.

Who do we get to facilitate a meeting?

Do we survey the membership and what form does this take?

ACTION

- 1. Find old survey for Strategic Plan—Denise.**
- 2. Katharine –Find out contact for Community Sector Council**
- 3. Ann-Marie-Get a copy of LAA strategic plan.**
- 4. Determine who we send surveys to: CORL, NSLA membership, NSLA website**
- 5. Develop survey! Based on old survey determine what we want to ask. Invite people to respond!**

6.2 Correspondence

Yvette read a letter sent to the secretary's email. Board decided it was one we wanted to ignore.

7 Date of next meeting

Next meeting will be on March 29, 2018. Place to be determined.

8 Adjournment

Denise moved to adjourn the meeting at 1:09PM

